



GARLAND
TEXAS MADE HERE

**Tree Management Plan/
Tree Removal Authorization
Application**

Department of Planning &
Community Development
800 Main Street 2nd Floor
Ph: (972) 205-2445
Fax: 972-205-2474

CONTACT INFORMATION

Property Owner: _____ Contact: _____
 Owner Address _____ City: _____ State: _____ Zip: _____
 Email : _____ Telephone: _____ (Fax) _____
 Applicant/Agent: _____ Contact _____
 Engineer Architect Surveyor Owner
 Applicant/Agent Address: _____ City _____ State: _____ Zip: _____
 Email: _____ Telephone: _____ (Fax) _____

REQUIRED

PROPERTY INFORMATION

Property Address: _____
 (or general location if no address is available)
 Legal Description of Property: _____
 Lot No. _____ Block No. _____ Acreage: _____ Existing Zoning District: _____
If property is unplatted, provide Metes and Bounds description on a CD/Flash in Microsoft Word format.

REQUIRED

TREE PRESERVATION METHOD

- Replacement: Any protected tree that is healthy and growing on a site, but is not preserved, shall be replaced at the minimum rates shown in Table 4-9 for each type of tree species (see example of how to inventory, identify and calculate tree mitigation in Illustration 4-3).
- Replacement Trees to Be Used: Any tree planted as a replacement tree to meet the requirements of Article 4 shall be a species cited in Tables 4-1 or 4-2 (refer to the Approved Plant List)
- Minimum Size of Replacement Trees: Any tree planted as a replacement tree to meet the requirements of Article 4 shall have a caliper of three inches or larger (either single-trunk or multi-trunk) at planting.
- Credit for Preserved Trees in Article 3 and Article 4: Protected trees that are preserved and are used to meet the requirements of Chapter 4, Article 4 may also be used to fulfill the tree planting requirements specified in Article 3 (Screening & Landscaping) of Chapter 4 (refer to Section 4.49 in this Article 3) or in other City regulations, except that replacement trees for a single-family, duplex or townhouse residential development project shall be placed within common areas that are owned and maintained by a homeowners association (HOA), and shall not count as the trees that are required on each residential lot per Sections 4.37(A) and 4.37(B).

REQUIRED

<input type="checkbox"/> Application fee: _____	Presubmittal Number: _____
<input type="checkbox"/> Legal Description of Property	File Number: _____
<input type="checkbox"/> Completed Application	Date Received: _____

OFFICE USE ONLY

STAFF APPLICANT

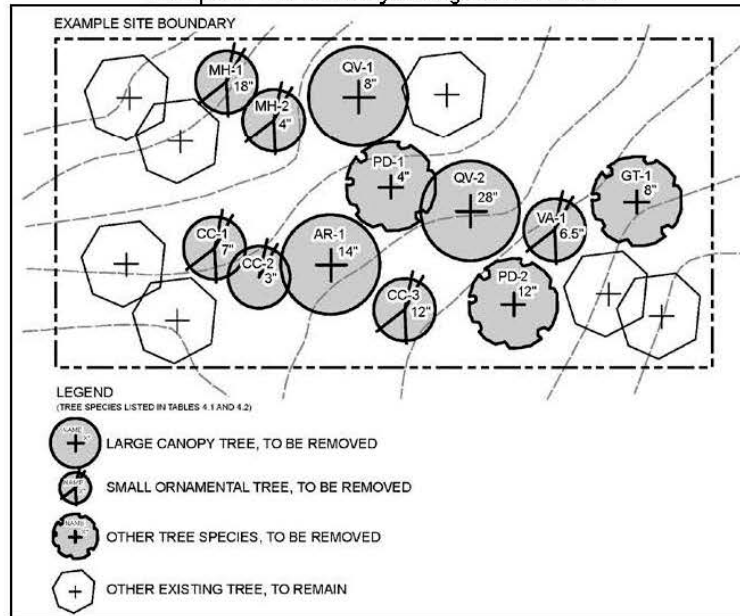
- Completed application
- Filing fee
- Electronic copy of the metes and bounds legal description in Microsoft word format
- Written description of request (associated variance requests require justification)
- Drawings: (3 COPIES) 24" x 36" Black Line prints (Folded) and (1 COPY) 8 1/2" x 11"
(see Technical Checklist for submittal details)

A complete Tree Preservation/ Mitigation plan will contain the following information:

- A graphic layout of the intended development, including the building footprint and parking areas.
- A Tree Inventory, which is completed no more than 730 calendar days prior to the date of submission and also prepared by a certified arborist or registered landscape architect.
- The location, caliper inch, and species of existing protected trees on the site.
- The location and an itemized list of trees per size and species proposed for removal, indicating the total aggregate value in caliper inches.
- The existing and proposed grades at the base of the trees to be preserved.
- The protective measures and barriers to be used during construction to preserve those protected trees that are to remain.
- A plan for the mitigation of tree caliper inches required to be replaced that shows the proposed location, size and species of trees planned for removal and those that will be replanted.
- Phantom lines that depict streets, rights-of-way, easements and other improvements in order to clearly indicate how the proposed development relates to the existing trees that are planned for removal, and to the new

Tree to be Removed	Total Caliper Inches	Replacement Ratio	Preserved or Removed	Replacement Caliper Inches Required	Preserved Inches

**Illustration 4-3
Example of Tree Inventory & Mitigation Calculation**



Large Canopy Trees (listed in Table 4.1)

Tree to be Removed	Total Caliper Inches to be Removed	Replacement Ratio	Replacement Caliper Inches Required
QV-1	8.0 inches	1.0 : 1 (1 caliper inch per caliper inch)	8.0 inches
QV-2	28.0 inches	2.0 : 1 (2 caliper inches per caliper inch)	56.0 inches
AR-1	14.0 inches	1.0 : 1 (1 caliper inches per caliper inch)	14.0 inches
Subtotal	50.0 inches		78.0 inches

Small Ornamental Trees (listed in Table 4.2)

Tree to be Removed	Total Caliper Inches to be Removed	Replacement Ratio	Replacement Caliper Inches Required
CC-1	7.0 inches	0.5 : 1 (½ caliper inch per caliper inch)	3.5 inches
CC-2	3.0 inches	N/A (non-protected tree)	0.0 inches
CC-3	12.0 inches	1.0 : 1 (1 caliper inch per caliper inch)	12.0 inches
MH-1	18.0 inches	1 : 1 (1 caliper inches per caliper inch)	18.0 inches
MH-2	4.0 inches	N/A (non-protected tree)	0.0 inches
VA-1	6.5 inches	0.5 : 1 (½ caliper inch per caliper inch)	3.25 inches
Subtotal	50.5 inches		36.75 inches

Other Tree Species (not listed in Table 4.1 or in Table 4.2)

Tree to be Removed	Total Caliper Inches to be Removed	Replacement Ratio	Replacement Caliper Inches Required
PD-1	4.0 inches	0.25 : 1 (¼ caliper inch per caliper inch)	1.0 inch
PD-2	12.0 inches	0.25 : 1 (¼ caliper inch per caliper inch)	3.0 inches
GT-1	8.0 inches	0.25 : 1 (¼ caliper inch per caliper inch)	2.0 inches
Subtotal	24.0 inches		6.0 inches

TOTAL	124.5 inches		171.75 inches
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Acknowledgments

I understand that all required information and plans must be submitted with this application or the application be deemed incomplete as per Section 1.16 of the Garland Development Code.

It is a misdemeanor to give false information to a City employee or an agent of the City, punishable by a maximum fine of \$1,000.00. I have read and understand this application and certify that all information and attachments are true and correct. I certify that I am the owner of the property involved in this request or have authorization to act as the owner's agent for the request described.

It shall be unlawful for any person to remove or destroy any protected tree without first obtaining Tree Removal Authorization, except as provided for residential lots.

Any person, or property owner, who engages or participates in, allows, or suffers the following prohibited activities, will be subject to civil penalties in the amount of two-hundred and fifty dollars per caliper inch of tree removed or injured:

(1) The removal of any tree in violation Article 4 of the GDC; or

(2) Injuring a tree by failing to comply with the tree protection measures required by this Article 4, and the injury causes, or may reasonably be expected to cause, the tree to die.

(B) Administrative Enforcement and Adjudication. The City shall follow the administrative enforcement and adjudication procedures as outlined in Chapter 24 of the City Code, to assess and adjudicate any civil penalties imposed under this Section 4.57

Signature of Current Property Owner

Date

BEFORE ME, _____, on this _____ day personally appeared _____, known to or proved to me on the oath of _____ or through _____ (description of identity card or other document) to be the person(s) whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

(Seal)

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this _____ day of _____, 20____.

My Commission Expires: _____

Notary Public in and for the State of Texas

Following is to be completed only if a person other than the owner is submitting this application.

Signature of Applicant/ Agent

Date

BEFORE ME, _____, on this _____ day personally appeared _____, known to or proved to me on the oath of _____ or through _____ (description of identity card or other document) to be the person(s) whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

(Seal)

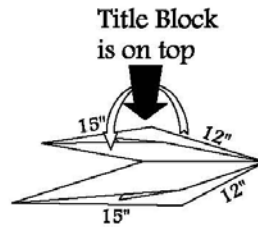
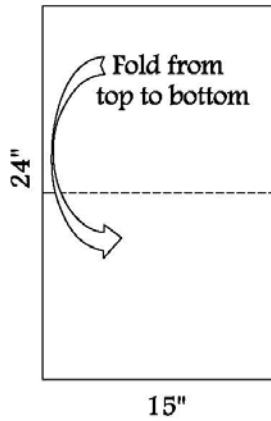
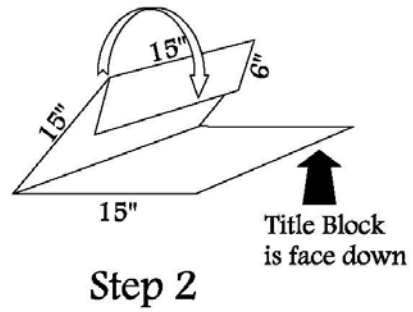
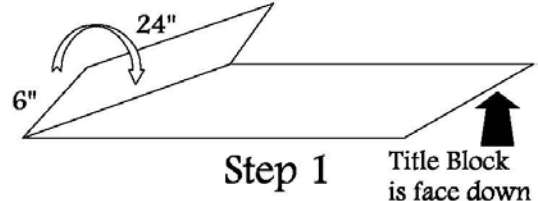
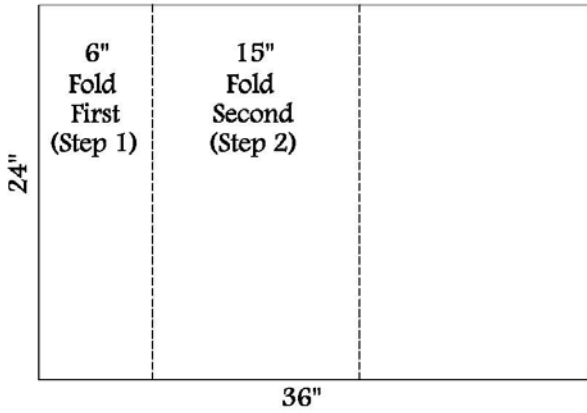
GIVEN UNDER MY HAND AND SEAL OF OFFICE, this _____ day of _____, 20____.

My Commission Expires: _____

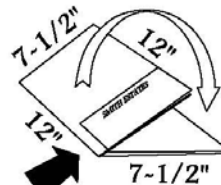
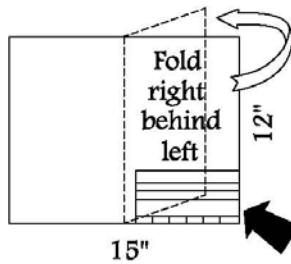
Notary Public in and for the State of Texas

FINISHED SIZE SHALL BE APPROXIMATELY 7.5" X 12" AND FOLDED SO
OUTSIDE PORTION IS THE TITLE BLOCK

Folding a 24" x 36" Plat
 WITH TITLE BLOCK OUT



Step 3



Step 4